

- EXECUTIVE SESSION** The board held an executive session immediately prior to this meeting to discuss issues related to litigation, personnel and students.
- CALL TO ORDER** At 7:12 p.m. the November 16, 2015 meeting of the Susquehanna Township Board of School Directors was called to order by President Clifton D. Edwards.
- SCHOOL BOARD MEMBERS PRESENT** Mrs. Shannon G. Billante, Mr. Gerald E. Bingaman, Mr. John F. Dietrich, Mr. Clifton Edwards, Mr. Jesse Rawls, Sr., Mr. Mark Y. Sussman
- DISTRICT OFFICE PRESENT** Dr. Tod F. Kline, Dr. Tamara C. Willis, Mr. Oslwen C. Anderson, Jr., Ms. Laurel Black
- STUDENT REPRESENTATIVE** Miss Aimee Sam (after oath administered)
- ABSENT** Mrs. Kathy L. DelGrande, Dr. Peter J. Sakol, Mrs. Helen D. Spence
- REPORTS/ANNOUNCEMENTS** Solicitor's Report: None.
- Legislative Updates: None.
- Buildings and Grounds Report: (as attached to agenda). Mr. Udit answered board questions related to repairs on the generator at Thomas W Holtzman Jr. Elementary School and tennis court repairs.
- Student Representative Reports: None.
- STHS Alumni Association: Dwayne DeFoor, on behalf of the STHS Pink Out Committee, asked to be placed on the agenda at the December 21 meeting for a student presentation. Mr. Edwards promoted the Giant Gift Cards where 5% goes to the Alumni Association to fund District programs.
- Hanna Education Foundation: Dwayne DeFoor advised no new information. The HEF is presently funding three programs: Zack Holtzman Art Academy, Drama Club and Homework Club.
- Harrisburg Area Community College: Mr. Edwards was unable to attend the Head Delegate Committee meeting.
- Dauphin County Tax Collection Committee: Mr. Sussman advised there is a meeting this Wednesday.
- Dauphin County Technical School: Mr. Rawls, Sr. stated the DCTS is still working on arriving at a monetary amount for inclusion of Harrisburg School District. DCTS visited with kids at STMS to talk about the programs. Mr. Dietrich advised that the estimated cost of a new Dental Assisting program is \$500,000 and is shared by the

seven (7) districts. Mr. Dietrich attended the DCTS Open House and wondered if the STSD would similarly contemplate having an Open House for the residents, students, and parties outside of the community in an effort to be more competitive and attracting students to stay in the district or move into the district.

Capital Area Intermediate Unit: None.

Board of Commissioners: None.

Committees: None.

Superintendent's Report: Flags are at half-staff in the district and our thoughts and prayers go to all those who are directly and indirectly affected by terroristic actions on Friday in Paris, France.

Board members received copies of HOPE notes (#1 - 11) I have emailed to our staff weekly since the beginning of the school year. HOPE notes include acknowledgements, reminders, congratulations, and commentary on leadership and performance excellence. Printed copies of the HOPE notes are now available to staff without computers.

Dr. Willis has arranged for a representative from the Pennsylvania Office of the Attorney General to speak to our students in each building at a series of assemblies in December about cyber safety. There will be presentations to parents in January.

Board Reorganization Meeting is Wednesday, December 3 at 7:00 p.m. We wish board members Dr. Peter Sakol, Kathy DelGrande and Gerald Bingaman our best and thank them for their service; we will welcome Cole Goodman, Jessica Long and Sarah Pearce to the board.

Last Thursday, Sue Kelly and Cara Klinger were recognized at Shippensburg University as Teachers of the Year.

A sign of world class: Coach Joseph Headen was invited by the American Football Coaches Association to speak at the Conference in January in San Antonio, Texas. Congratulations to Coach Headen for that honor.

**RECORD TO REFLECT**

Mr. Rawls, Sr. asked the record to reflect thanks to Mr. Bingaman for his effort and time to sit on the board and thanks to Dr. Sakol and Mrs. DelGrande for their years of service (8 and 4, respectively) to the district on behalf of the citizens, students, and board members.

**II. APPROVAL OF AGENDA ITEMS FOR NOVEMBER 16, 2015**

**MOTION TO APPROVE  
AGENDA**

Moved by Mr. Dietrich, seconded by Mrs. Bingaman., to approve the meeting agenda for November 16, 2015 with the addition of Item #9D "Administration is recommending the expulsion of Student C at the case no. 2211040 as discussed in

executive session”.

Motion passed: 6-0, 0 abstain, 3 absent

### III. HEARING OF THE PUBLIC

#### JESSICA LONG

Ms. Long asked if there was a long-term substitute found for the AP Biology Teacher who went on maternity leave. Mrs. McCool advised there is a teacher shortage for science and math teachers in Pennsylvania presently. They are vetting someone to possibly bring for board approval..

### IV. PRESENTATION AND DISCUSSION

#### 2016-2017 PRELIMINARY GENERAL FUND BUDGET OVERVIEW (EXPENDITURE FOCUS)

Mr. Anderson presented an overview of the 2016-2017 Preliminary General Fund Budget (Expenditure Focus). (as attached to BoardDocs)

#### DISCUSSION

Mr. Sussman asked Mr. Anderson to include in future budget presentations a version of the “General Fund & Capital Projects/Reserve Fund” graph which projects these balances out an additional three years and a schedule or budget for expected long-term capital projects.

Mr. Sussman left meeting at 8:40 p.m.

### V. BOARD MEETING MINUTES

#### MOTION TO APPROVE

**5.A.B.C.** Moved by Mr. Rawls, Sr., seconded by Mr. Bingaman, to approve Items #5.A.B.C.

Motion passed: 5-0, 0 abstain, 4 absent (Mr. Sussman had stepped out)

**5.A.** Approve the Minutes of October 5, 2015 Board Meeting.

**5.B.** Approve the Minutes of October 19, 2015 Board Meeting.

**5.C.** Approve the Minutes of November 2, 2015 Board Meeting.

Mr. Sussman returned to meeting at 8:42 p.m.

### VI. PROGRAM

#### MOTION TO APPROVE

**6.A.B.** Moved by Mr. Rawls, Sr., seconded by Mrs. Billante, to approve Items #6.A.B.  
Motion passed: 6-0 , 0 abstain, 3 absent

**6.A.** Approve Joya Maser as the Senior Class Student Board Representative for the 2015-2016 School Year.

**6.B.** Approve Aimee Sam as the Junior Class Student Board Representative for the 2015-2016 School Year.

**ADMINISTER OATH**

**6.C.** The Board President administered the following Oath of Office to the new Junior Class Student Board Representative, Aimee Sam..

*"I do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of the Commonwealth, and that I will discharge the duties of student board representative to the Board with fidelity".*

Mr. Edwards recognized Jessica Long, Sarah Pearce and Cole Goodman as our soon to be sworn in board members.

**VII. PERSONNEL**

**ADVISEMENT**

**7.A.1.2.3.,B.1.2.3.** These items were presented for advisement with no objections from the board.

**7.A.1.** Barbara Powell has exhausted all of her leave for disability retirement and her employment was terminated, effective June 14, 2015.

**7.A.2.** Lisa Freas as Chemistry Teacher at the Susquehanna Township High School at a salary of \$53,009.00, pro-rated, effective date to be determined to effective December 1, 2015. (BA +30, Step 6)

**7.A.3.** Benjamin Wiker as Gifted Teacher at the Susquehanna Township Middle School at a salary of \$55,833.00, pro-rated, effective date: TBD (MA, Step 7) to effective date of November 2, 2015.

**7.B.1.** Michael Leo as Night Custodian at the Susquehanna Township High School at a salary of \$11.57 per hour plus \$0.45 shift differential, effective: TBD to effective July 24, 2015.

**7.B.2.** Alex Lampley as Night Custodian at the Susquehanna Township High School at a salary of \$11.57 per hour plus \$0.45 shift differential, effective: TBD to effective August 17, 2015.

**7.B.3.** Lori Carbaugh as Assistant III at the Thomas W. Holtzman Jr. Elementary School to Assistant III at the Susquehanna Township High School at a salary of \$12.29 per hour, effective October 10, 2015 to effective October 26, 2015.

**MOTION TO APPROVE**

**7.C.1.2.** Moved by Mr. Sussman, seconded by Mr. Rawls, Sr., to approve Items #7.C.1.2.

Motion passed: 6-0 , 0 abstain, 3 absent

**7.C.1.2.** Add to staff the following positions for a W.I.N. (What I Need) Room at Sara Lindemuth / Anna Carter Primary School:

**7.C.1.** Behavior Specialist.

7.C.2. Assistant III.

**MOTION TO APPROVE**

7.D.1.2.3.4.,E.1.2.,F.,G.,H.1.2.3.4.5.6.7.8.9.10.11.12.,I.1.,J. Moved by Mr. Sussman, seconded by Mr. Rawls, Sr., to approve Items #7.D.1.2.3.4.,E.1.2.,F.,G., H.1.2.3.4.5.6.7.8.9.10.11.12.,I.1.,J.

7.D.1.2.3.4. Amend the following positions:

7.D.1. Christie Esworthy as 4th Grade Teacher at the Thomas W. Holtzman Jr. Elementary School at a salary of \$66,966.00, pro-rated, to a salary of \$66,935.00, pro-rated, effective October 15, 2015. (MA, Step 12)

7.D.2. Rachel Sider as emergency permitted Certified School Nurse at the Susquehanna Township Middle School at a salary of \$42,784.00, pro-rated, effective November 16, 2015. (BA, Step 1)

7.D.3. Sheryl Graves as Special Education Teacher at the Susquehanna Township High School at a salary of \$60,410.00, pro-rated, effective January 4, 2016. (BA+30. Step 10)

7.D.4. Tara Houpp as 5th Grade Teacher at the Thomas W. Holtzman Jr. Elementary School at a salary of \$46,582.00, pro-rated, effective date: TBD. (MA, Step 2)

7.E.1. Michaelann Kline as Main Office Secretary at the Susquehanna Township Middle School at a rate of \$17.71 per hour, effective TBD to effective November 9, 2015. (Step 10)

7.E.2. Robyn Post as Confidential Secretary to Business Manager at the Susquehanna Township School District Office at a salary of \$35,700, pro-rated, effective October 26, 2015.

7.F. Recommend to hire Sarah Arney as a substitute paraprofessional at a rate of \$11.00 per hour, effective December 11, 2015.

7.G. Abolish Equipment Manager position with the associated stipend of \$1,500.00 for the school year, effective November 17, 2015.

7.H.1. Approve the following coaches at the Susquehanna High School for the 2015-2015 Winter Season:

Name	Position	Stipend (\$)
Qwan McIntyre	Head Cheerleading	1,600.00
Kiersten Mosley	Assistant Cheerleading	1,100.00
William Evans	Head Wrestling	6,400.00
Vince Rogers	Head Boys Basketball	6,600.00

John Ruby	Assistant Boys Basketball	4,500.00
Torrence Quensberry	Co- JV Assistant Boys Basketball	1,650.00
Durron Dickerson	Co- JV Assistant Boys Basketball	1,650.00
Terrance Clark	Head Girls Basketball	6,600.00
Charles Vaughn	Assistant Girls Basketball	4,500.00
Erica Dickerson	JV Assistant Girls Basketball	3,300.00
LuAnn Hetherington	Head Swimming	4,100.00
Jesus Rodriguez	Assistant Swimming	2,500.00
Luther Green	Head Indoor Track	3,000.00
Tyrah Mosby	Assistant Indoor Track	2,500.00

**7.H.2.** Approve the following coaches at the Susquehanna Township Middle School for the 2015-2016 Winter Season:

Name	Position	Stipend (\$)
Ardee Burno	Head Boys Basketball	3,000.00
Jecon Alphonso	Head Girls Basketball	3,000.00
Fernando Vega	Assistant Girls Basketball	2,200.00

**7.H.3.** Amend the following Curriculum Staffing for the 2015-2016 School Year:

Name	Old Department	New Department	Stipend (\$)
Jayne Soles	K-5 ELA	K-2 ELA	1,000.00

**7.H.4.** Approve the following Susquehanna Township High School Co-Curricular Advisors for the 2015-2016 School Year:

Name	Position	Stipend (\$)
Jack Eilber	HS Musical Stage Manager	1,250.00
Marianne Krahulec	HS Musical Choreographer	1,000.00
Robert Campbell	Hanna Musical Club Co-Advisor	300.00
Stephanie Ungerer	Hanna Musical Club Co-Advisor	300.00
Ellen Carnahan	HS Musical Music Director	1,250.00

**7.H.5.** Accept the following mentor: Allison Morris as mentor for Sabrina Sobers at a stipend of \$500.00 for the 2015-2016 School Year.

**7.H.6.** Accept the following mentor: Jennifer Halfond as mentor for Marla Burden and Rachel Sider at a stipend of \$1,000.00 for the 2015-2016 School Year.

**7.H.7.** Approve the following Susquehanna Township Middle School Co-Curricular Advisors for the 2015-2016 School Year:

Name	Position	Stipend (\$)
Elizabeth Barringer	MS Musical Stage Director	1,250.00

Elizabeth Barringer	MS Musical Choreographer	1,050.00
Laura Gingerich	MS Musical Music Director	1,250.00

**7.H.8.** Approve the re-naming of the Susquehanna Township Middle School Musical positions and associated stipends for the 2015-2016 School Year:

Old Position Name	New Position Name	Old Stipend (\$)	New Stipend (\$)
Musical Director	Music Director	1,050.00	1,250.00
Set Building	Stage Manager Assistant Stage Manager	525.00	525.00 525.00
Stage Director	No change	1,050.00	1,250.00
Choreographer	No change	1,050.00	1,050.00
Costumes/Props	Costume Manager Prop Manager	525.00	525.00 525.00
Producer	Co-Producer-Program &Advertisements Co-Producer- Ticket Sales	525.00	525.00 525.00
Set Painting	No change	525.00	525.00
Tech Crew	No change	525.00	525.00

**7.H.9.** Approve Jodi Pagni as Mentor for Christie Esworthy at a stipend of \$500.00 for one year.

**7.H.10.** Approve the appointment of Scott Lindsey, Assistant Principal at Susquehanna Township High School, to the position of Suicide Prevention Coordinator.

**7.H.11.** Rescind the following coaches at the Susquehanna Township Middle School for the 2015-2016 Winter Season:

Name	Position	Stipend (\$)
Fernando Vega	Assistant Girls Basketball	2,200.00

**7.H.12.** Approve the following coaches at the Susquehanna Township Middle School for 2015-2016 Winter Season:

Name	Position	Stipend (\$)
Fernando Vega	Co-Assistant Girls Basketball	1,100.00
Dwayne McCarthur	Co-Assistant Girls Basketball	1,100.00

7.I.1. Approve the following volunteers with clearances for the Susquehanna Township School District 2015-2016 School Year:

Melissa Wilson
Sarah Arney
J. Yvonne Pittman

7.J. Nina Cirulli as 5th Grade Teacher at the Thomas W. Holtzman Jr. Elementary School, effective date: until replacement is found or December 17, 2015, whichever occurs first.

### VIII. FINANCE

#### MOTION TO APPROVE

8.A.B.C.D.E. Moved by Mr. Rawls, Sr., seconded by Mr. Sussman, to approve Items #8.A.B.C.D.E.

Motion passed: 6-0, 0 abstain, 3 absent

8.A. Approve Cash Balance of \$18,851,972.96.

8.B. Approve the payment of bills from Metro General Fund as listed in the computer Check Register, 10-9-15 to 11-6-15, totaling \$5,128,388.29.

8.C. Approve the payment of bills from the Food Service as listed in the Computer Check Register, 10/9/15 - 11/6/15, totaling \$327,000.50

8.D. Approve the payment of bills from Metro Activity Fund as listed in the Computer Check Register, 10-9-15 to 11-6-15, totaling \$3,885.35.

8.E. Approve payment of bills from Capital Reserve Fund, 10/9/15 through 11/6/2015, totaling \$30,467.23.

### IX. OTHER

#### MOTION TO APPROVE

9.A. Moved by Mr. Rawls, Sr., seconded by Mrs. Billante, to approve recommendation for Student #1740015 to receive homebound instruction based on physician's referral, effective 11/9/2015.

Motion passed: 6-0, 0 abstain, 3 absent

#### MOTION TO APPROVE

9.B. Moved by Mr. Dietrich, seconded by Mr. Bingaman, to approve the expulsion of student A at the case no. 2120061 as discussed in executive session.

Motion passed: 6-0, 0 abstain, 3 absent

#### MOTION TO APPROVE

9.C. Moved by Mr. Dietrich, seconded by Mr. Bingaman, to approve the expulsion of student B at the case no. 1810950 as discussed in executive session.

Motion passed: 5-1, 0 abstain, 3 absent (Mr. Rawls, Sr. voted no)



**MOTION TO APPROVE**            **9.D.** Moved by Mr. Dietrich, seconded by Mr. Bingaman, to approve the expulsion of student C at the case no. 2211040 as discussed in executive session.  
Motion passed: 6-0, 0 abstain, 3 absent

**X. POLICY**

**MOTION TO TABLE**            **10.A.1.2.3.** Moved by Mr. Sussman, seconded by Mrs. Billante to approve Items #10.1.2.3.  
Motion passed: 6-0, 0 abstain, 3 absent

**10.A.1.2.3.** Recommend approval for the rescission of the following policies:

**10.A.1.** Policy 5130 Attendance (replaced with current Policy 204 Pupils: Attendance)

**10.A.2.** Policy 5035 Academic Requirements for Involvement in Extra-curricular Activities (replaced by current Policy 122 Programs: Extracurricular Activities and Interscholastic Athletics)

**10.A.3.** Policy 5014 Harassment/Improper Conduct (replaced with Policy 248 Pupils: Unlawful Harassment)

**DISCUSSION**                    **10.B. Revisions to Policy 249 Bullying/Cyberbullying and Policy 121 Field Trips:**  
Board discussed revisions with administration and legal counsel.

**MOTION TO APPROVE**            **10.C.D.** Moved by Mr. Rawls, Sr., seconded by Mr. Dietrich, to approve Items #10.C.D.

**FRIENDLY AMENDMENT**            **10.C.D.** Mr. Sussman suggested a friendly amendment to Item #10.C. to add "0" to the student number to reflect "1640090". Mr. Rawls, Sr. and Mr. Dietrich agreed to the friendly amendment to motion.

**AMENDED MOTION**                **10.C.D.** Moved by Mr. Rawls, Sr., seconded by Mr. Dietrich to approve Items #10.C. (with amended student number) and #10.D.  
Motion passed: 6-0, 0 abstain, 3 absent

**10.C.** Approve an Exception to Policy 202 for Student #1640090 to permit said student to attend Susquehanna Township High School for student's senior year without payment of tuition.

**10.D.** Approve an Exception to Policy 202 for Student #1640099 to permit said student to attend Susquehanna Township High School for student's senior year without payment of tuition.

**RECORD TO REFLECT**            Mr. Rawls asked the record to reflect that he did not want a police officer in the school for intervention purposes such as happened in recently in a South Carolina school. He stated a police officer should only be in the school if they have an arrest

warrant. Interventions of behavior should occur only with properly trained school personnel such as principals or teachers.

**XI. ADJOURNMENT**

**MOTION TO ADJOURN**

**11.** Moved by Mr. Rawls, Sr., seconded by Mr. Sussman, to adjourn the meeting.  
Motion passed: 6-0, 0 abstain, 3 absent.

Meeting adjourned at 9:07 p.m.

Mark Y. Sussman  
Board Secretary