

Campus Parent Portal Instructions

If you have not already received your Portal Activation Key, please email campussupport@hannasd.org and provide your name, email, and your student's name, their Student ID and date of birth. The key will be emailed to you.

Once you have received your Activation ID, complete the steps below:

1. From an internet browser, go to <http://campusportal.hannasd.org>.
2. On the Login page, expand the **Help** option. Options for forgetting your password or other login problems will be displayed.
3. Select the **If you have been assigned a Campus Portal Activation Key, click here** option. An *Activating your Campus Portal Account* screen will be displayed.

Infinite Campus Transforming K12 Education®

Campus Portal District 0513

Username
Password

Sign In >>

HELP

Forgot your password? | Problems logging in?

If you have been assigned a Campus Portal Activation Key, [click here](#)
If you do not have an Activation Key, [click here](#)

Tell me more!

District Notices

2011-09-06
Infinite Campus & Parent Portal will not be available during this time frame:
starting Saturday, **September 10 at 12:00 a.m.**
and ending on **Sunday, September 11 at 11:59 p.m.**

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4. Enter the Activation Key the district has assigned to you and click the **Submit** button.

Note: Once the Activation Key has been used to create a portal account, it cannot be used again.

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Campus Portal District 0513

Activating your Campus Portal account

Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.

Activation Key

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Submit

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5. The Activation Key will be verified, and when approved, a screen will prompt the you to create a username and password. Make sure to follow these parameters when creating your username and password:

- Username may contain both letters and numbers
- Passwords should be at least 6 characters and contain letters and numbers.

Enter your username and password twice and click the **Create Account** button.

NOTE: If you are prompted to enter a New Security Account Email, re-enter your email address. An additional email address is NOT required.

If prompted to enter your password a second time, enter the same password you created in the steps above.

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Campus Portal District 0513

Campus Portal account creation successful!

Welcome **Camilla New Parent**, you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.

Username
YourUsernameHere

Password
●●●●●● 100%

Verify Password
●●●●●●

Create Account

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6. Your portal account has now been created. Click the **Click Here** link to login to the Campus portal.

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Campus Portal District 0513

Campus Portal account creation

Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page.

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